

By: Andrew Scott-Clark, Director of Public Health Improvement

To: Kent Shadow Health and Wellbeing Board – 30 January 2013

Subject: Kent Health and Wellbeing Board – Future shape and draft work programme 2013/14

Classification: Unrestricted

1. Introduction

1.1. This paper provides the Kent Shadow Health and Wellbeing Board with feedback from the HWB planning group which met on the 9th January to discuss the future shape of the Board and work programme for the year ahead as it moves from being in “shadow form” to operating as a full committee by the end of March 2013.

2. Developing the work programme

2.1. The HWB is acting as a full KCC committee operating in shadow form until the final legislation detailing the statutory duties of the HWB is enacted. Secondary regulations are due to be published later this month and the Kent HWB will be established as a full committee by the end of March 2013.

2.2. A small KCC officer steering group for the HWB was established last December, tasked with developing a 12 month programme for the Board in wider consultation with health colleagues and the CCGs.

2.3. It was agreed at the workshop on the 9th January that topics for future Board meetings will be based around the 5 outcomes set out in the HWBS: young people, health & wellbeing, long term conditions, mental health and dementia. The role of the HWB in relation to the sub architecture in Kent was discussed and agreed that the Board will have a performance management role, reviewing where local HWBs are at on a quarterly basis, as well as signing off CCG operating plans and integrated commissioning strategies.

2.4. The proposal is for the Board agendas to have a four fold structure along the following lines:

- deep dive on priorities and outcomes on a rolling basis
- performance management/review of where local HWBs are at on a quarterly basis
- sign off of plans and strategies
- developmental/workshop sessions four times a year

2.5. The Board will continue to meet bi-monthly on a Wednesday evening at 6.30 pm at County Hall, Maidstone. It was agreed that it would be beneficial to have 4 extra workshops/development sessions outside of the formal Board meetings to devote time to specific topics such as a CCG conference, provider engagement and a workshop for commissioners. The attached draft work plan in Appendix A sets out the proposed programme for the year ahead.

3. Operating principles, Terms of Reference and Membership

3.1. The operating principles, ToR and membership of the Shadow Board were also reviewed at the workshop. The attached ToR in Appendix B has been modified to reflect how the HWB has operated over the last 12 months. However, they have been produced before the Secondary Regulations on the establishment of HWBs has been published. Please note that as the HWB is a Committee of the County Council, any ToR and Standing Orders will have to be ratified by a meeting of the full Council.

3.2. The Secondary Regulations will amend or disapply four different Local Government Acts that pertain to the establishment and running of committees. They are likely to impact on the following areas (this is not an exhaustive list): political proportionality, voting, declaration of pecuniary interests and code of conduct. Once the regulations are published, work will be undertaken to ensure that the ToR and Standing Orders for both the Kent HWB and CCG level HWBs are fit for purpose. This will be done in time to establish the Kent HWB as a formal Committee of the Council as of the 1st April 2013.

4. Recommendation

4.1. The Shadow HWB is asked to comment on and approve the proposed work programme for 2013 – 14 and the amended ToR and membership.